

## Set up email in Outlook for Android mobile app

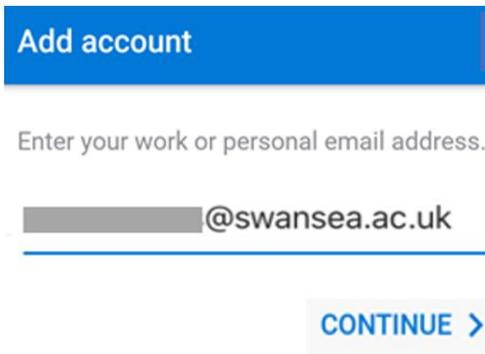
1. Install the **Outlook for Android** app from the [Google Play Store](#) and then open it.



2. Tap **Get Started** if this is your first time.



3. If not, open the **Menu** ☰ tap **Settings** ⚙️ **Add Mail Account**.
4. Enter your full University email address, then tap **Continue**.



5. Enter your email account password and tap **Sign in** or **Next**.



# Outlook for Android

6. You will receive a prompt for multi-factor authentication, verify your identity, e.g. by entering a one-time code received by text message or approving a Microsoft Authenticator app request.



██████████@swansea.ac.uk

## Approve sign in request

 We've sent a notification to your mobile device. Please open the Microsoft Authenticator app to respond.

Don't ask again for 30 days

Having trouble? [Sign in another way](#)

[More information](#)

7. Accept any prompts for permission you may receive and swipe through the features.
8. You're now ready to use Outlook for Android.